

# Communication and Research Skills

Session	Content	Student Activity
<b>1</b>	Introduction to course University entry Communication skills required Research skills required Library Tour and Activity Vital University Skills: organisation, time management	Questionnaire Library Activity
<b>2</b>	Library research/searches Library catalogue Databases EBSCO Evaluating Internet sites Referencing: end text Role of computer in University life	Write up a bibliography Hand in Bibliography
<b>3</b>	Role of lecture Listening techniques. Making notes from Aural/multimedia source	Access to student net Students require ear phones Collect up notes
<b>4</b>	Reading techniques skimming and scanning, close reading and critical thinking Note-taking key words, headings, formats, avoiding plagiarism Connection to referencing	Distribute and commence assignment research, read and take notes
<b>5</b>	The Academic Essay. Interpretation and framing of the question Essay format/structure Role of paragraphs In-text referencing styles Proof reading and editing	Write up essay
<b>6</b>	Role of tutorial techniques and strategies. Oral Group discussions	
<b>7</b>	Exam writing techniques Revision Study timetables Presentation of short tutorials based on essay	Hand in essay
<b>8</b>	Return Essays Survival Techniques Role of the computer Course evaluation	



## Canning College

### Tertiary Access Preparation

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