

When viewing the PDF go across top menu to **DOCUMENT**.

Once in **DOCUMENT** scroll down to **WATERMARK** and the below screen should appear.

(A) In the **SOURCE** Box type the necessary wording for the Flyer.

(B) Choose the Font Style and Size (please use Arial, size is up to the individual)

(C) Move down to **POSITION** at the bottom, change Vertical Distance FROM BOTTOM

(D) Move down to **POSITION** at the bottom, change Horizontal Distance FROM LEFT

(E) Change millimeters on left in both vertical and horizontal to place in correct position the press OK

